

**HART COUNTY BOARD OF COMMISSIONERS**  
**800 Chandler Street**  
**HARTWELL, GA 30643**

**DATE: October 16, 2008**

**BID NOTICE**

Sealed bids for **Brick Masonry for Two New Buildings at the Hart County Governmental Campus** subject to the conditions and provisions set forth in the attached bid package will be received at the Hart County Board of Commissioners office until Tuesday, November 11, 2008 at 3:30 PM. The commodities and/or services must be furnished as described and specified in this package.

Bids must be received either via mail or hand delivered in a **sealed envelope**. Faxed bids cannot be accepted.

Please address mailed bids, Fed-Ex, UPS, or hand delivered bids to:

HART COUNTY BOARD OF COMMISSIONERS  
800 CHANDLER STREET  
HARTWELL, GA 30643  
Attn: Lawana Kahn

Also, please show the following on the OUTSIDE of the envelope:  
**"BID FOR Brick Masonry" in addition "Company Name"**

**NOTE:** Some "Next Day" deliveries may not get delivered to this office prior to the bid opening. Please be aware of this and make arrangements to have your bid here on time, as late bids will be rejected.

**NOTICE:** If you are downloading this information from a web page, you must register with Hart County at the contact information listed in **Section V, Interpretations or Addenda** or via email at [lisaevans@hartcountyga.org](mailto:lisaevans@hartcountyga.org). This is the only way Hart County can be sure that you receive all addendum and relevant information for this bid.



**HART COUNTY PUBLIC WORKS DEPARTMENT  
BIDS FOR New Campus Buildings Brick Masonry**

**DATE BIDS DUE: Tuesday, November 11, 2008  
3:30 p.m.**

**BID FORM  
HART COUNTY BOARD OF COMMISSIONERS  
800 CHANDLER ST., HARTWELL, GA 30643**

The (Company) \_\_\_\_\_

submits herewith Bid in response to bid request in this package, and in compliance with the description(s) and/or specification(s) attached hereto:

**NOTE: You must sign and complete the Bid Supplemental Form also.**

**PRICE:**

\_\_\_\_\_  
Price in Numbers (lump sum all work and costs included as per bid specs)

The following Addenda to the Bidding and Contract Documents are acknowledged:

Addendum No: \_\_\_\_\_

Dated: \_\_\_\_\_

OFFICIAL COMPANY ADDRESS \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

TITLE \_\_\_\_\_ PHONE \_\_\_\_\_

DATE \_\_\_\_\_ FAX \_\_\_\_\_

Corporate Seal (if applicable)

**BID SUPPLEMENTAL FORM  
HART COUNTY BOARD OF COMMISSIONERS**

DATE: \_\_\_\_\_

NOTICE: *Hart County Purchasing Policy prohibits awards to a (1) county employee, (2) employee of a constitutional officer, (3) a Board of Commissioner Member, (4) Constitutional Officer or to a company/business where a county employee/Constitutional Officer holds any interest. These prohibitions also apply to immediate family members of those listed above. By signing below you are confirming that these prohibitions do not apply to your company/bid.*

References: Name Title Organization Phone Number email address

1.

2.

3.

The \_\_\_\_\_ (Bidder) takes the following exceptions to the specification and bid documents:

**(Important: See section IIb)**

SIGNATURE: \_\_\_\_\_

**SCOPE OF WORK:**

The Hart County Board of Commissioners is building a new Sheriff Office (two buildings already framed). These buildings are single story structures of approximately 6,000 sf (main building) in floor space and 1,000 sf (storage building). This bid is for the installation of all brick materials. The brick materials have already been purchased by the County. The County will also supply all masonry materials such as sand, mortar, wall ties however the bidder will supply and install all required flashings, weep materials and metal lintels. All bid prices submitted will include the entire price for labor and flashings including installation and complete clean up of brick and work as a lump sum price.

The drawings for this project should be reviewed carefully. In addition the bidders should visit the site to become familiar with the work required. Some changes have been implemented from the designs. The 2 inch airspace has been reduced to 1 inch. Masons will install all brick including wall ties as designed. The cost for the brick, mortar, sand and wall ties will not be part of this bid (these will be purchased by the County). The brick materials are already on site. The County will move the bricks around per the masonry contractors request and place them where directed by the mason. The mortar and sand will be delivered to the site and paid for by the county when the mason work starts.

Interior masonry work for the armory and vault will not be a part of this work. The bottom detail has also changed from the designed details. The starting course for the masonry will be installed directly on the foundation shelf that has been provided. All cast stone masonry units such as the header, post caps (main entrance), and copings shown will be installed by the masonry contractor but will be supplied by the county. The smaller building will only have the midwall cast stone masonry unit ("coping" or "precast sill") installed on the two sides of the building that do not have doors. The two sides with doors will not have the cast stone masonry units on them.

The mason will install the midwall cast stone masonry units ("coping" or "precast sill") in a level line under the installed window frames. The mason will have to determine the correct starting point for the masonry so that the "precast sills" will set directly under the windows that set directly above this sill. The 2'-8" AFF dimension may not be accurate. The County installed all window frames that sit directly on this sill on level line.

The masonry contractor will supply, fabricate and install all flashings, metal lintels (see lintel schedule) and weep holes as shown on the drawings.

The main entrance area detail is changed. The mason will install the post cap ("pilaster cap") as shown however the vaulted ceiling at the entrance has been changed to a flat ceiling (see actual construction at the site). Brick will be installed on the wall above the storefront entrance but will not be vaulted and will terminate at the flat ceiling. The front posts will have a masonry backing installed by the masonry contractor rather than the 5/8" dens glass gold backing shown on the drawings preferably a concrete block backing if spacing allows. In addition, the two porch posts in the back of the building will also have masonry concrete block backing rather than the 5/8" dens glass backing and this masonry block will be installed by the masonry contractor.

Masonry control joints and related sill details need to be installed per the detail shown. Bullnose will have to be cut by the mason to allow for pass through of downspouts flush with the brick wall as shown on the enclosed details.

## **I. GENERAL INFORMATION FOR BIDDERS**

Hart County reserves the right to reject any or all bids, further negotiate with one or more bidders, and, waive any technicalities or informalities if it is deemed in the best interest of the County. Hart County assumes no responsibility in the costs incurred by the bidder in preparing a response.

The Hart County Board of Commissioners reserves the right to waive technicalities, to accept or reject any and all bids or proposals and to waive any irregularity in any bid or proposal received, to award the entire bid or proposal to one vendor or multiple vendors or to make awards by group or location, whichever is in the best interests of Hart County.

It is the bidder's responsibility to verify all quantities and specifications are met to perform the work as specified herein, before submitting their bid. Price submitted shall include all labor and materials for completion of the work. In the event of a conflict between these specifications and any referenced specifications the higher quality specification shall supersede. Quantities listed are approximate and may be varied at the discretion of the Owner.

All measurements given on the list of work to be done are approximate. It is the contractor's responsibility to verify all quantities and measurements necessary to perform the work as specified herein, before submitting their bid.

Bids submitted and prices submitted shall be valid for 90 days after submittal of bids. After this 90 day period, the bidder has the right to withdraw his pricing or be awarded the work at the bid price should the County choose to award this work. If only one bid is received the County may choose to not open the bid and solicit additional bids prior to opening all bids in a public meeting.

## **II. PREPARATION OF BID**

**A. Bidders must submit bids on the proposal forms provided.** Additional materials can also be included with the bids. Complete both the bid form and bid supplemental form. Place the bid in both numbers and words on the bid form in the space provided. In the event of a conflict between the number and words bid the price in words shall be used. Place bid within an envelope addressed:

Hart County Board of Commissioners  
800 Chandler Street  
Hartwell, GA 30643  
Attn: Lawana Kahn

Place on outside of envelope:

“Bid for Brick Masonry” and “Company Name”

- B.** Any deviations (exceptions) from the bid specifications must be included on the Bid **Supplemental form**. Such deviations may be evaluated by the Owner in making a final determination as to the selection of a bidder.
- C.** Submit proposals filled out in ink or typewritten, without erasure, interlineations or changes. No bid changes will be permitted to be placed on the outside of the envelop. If a bidder desires to change the bid prior to the deadline for acceptance, the bidder may remove place the revised bid in a new sealed envelop.
- D.** Make proposals in name of the principal and if a partnership, give names of all parties. Give exact post office address. If an agent submits proposals, provide satisfactory evidence of agency authority with proposal.

### **III. BIDDER'S RESPONSIBILITY**

- A.** Before submitting their bid, the Bidder shall carefully perform all necessary investigations to inform themselves thoroughly as to the specifications needed for this work.

### **IV. INSURANCE, LAWS, PERMITS, LICENSES, REGULATIONS, ETC.**

- A.** Licensure for work will be as required by any applicable regulatory agency.
- B.** The Contractor, in execution of the work, shall conform to all applicable Federal and State laws, Municipal Ordinances and rules and regulations of all authorities having jurisdiction over the work, including in part, all construction codes and safety codes which may apply to (1) performance of work; (2) protection of adjoining and adjacent property; (3) maintenance of passageways, guard fences or other protective facilities; and shall obtain and pay for all permits, licenses and approvals necessary for construction of the work and give all required notices.
- C.** The Contractor shall arrange for all inspections required by Federal, State, and Municipal or other authorities having lawful jurisdiction and pay all fees and cost incurred.
- D.** The successful bidder shall be required to submit proof of workman's compensation coverage for all employees of the bidder, as well as public liability insurance of at least \$500,000/\$1,000,000 limits. In addition, the successful bidder will be solely responsible for any damages done by their company (or their subcontractors and suppliers) to public utilities and/or personal property as a result of the execution of this Contract.

- E. Bidders must comply with the State of Georgia Public Works Laws for Bidding this work. In general if the bid is greater than \$100,000 a 5% bid bond must be included with the bid.
- F. Under Georgia Law, bidders must provide an affidavit of compliance with the Georgia Security and Immigration Compliance Act of 2006 forms for their company and any all subcontractors proposed under this work if this work is awarded to your firm. (100 or more employees July 2008-June 2009, all contracts after July 2009).

#### **V. INTERPRETATIONS OR ADDENDA**

Any questions concerning this invitation should be directed via fax or mailed to:

Jon Caime,  
Hart County Administrator,  
800 Chandler Street  
Hartwell, GA 30643,  
Fax: 706-376-9477

Hart County reserves the right to reject any or all bids, to further negotiate with one or more bidders, and, to waive any technicalities and informalities, and to accept the bid deemed to be in the best interest of the County.

No oral changes or interpretations shall be made to any bidder regarding the bid Documents or any part thereof. Every request for an interpretation shall be made in writing via fax or mail to: Jon Caime, Hart County Administrator, at the contact information above.

Any inquiry received five or more days prior to the date fixed for acceptance of bids will be given consideration and addressed to all known bidders in the form of an Addendum. Any changes or interpretations to the specifications shall also be in the form of an Addendum to the Bid Documents. All Addenda will be faxed and mailed to each person holding Bid Documents, but it shall be the bidder's responsibility to make inquiries as to the Addenda issued. All such Addenda shall become part of the Bid Documents and all bidders shall be bound by such Addenda, whether or not received by the bidders. It shall be the bidders responsibility to ensure delivery of any and all requests for interpretations.

#### **VI. OTHER REQUIREMENTS**

Should the contractor, in the opinion of Hart County representatives, fail to comply with any requirements of these specifications; the County may delay work until such requirements are satisfactorily met.

Any quantity listed is approximate and/or estimated. Contractor shall verify all quantities. Hart County reserves the right to reject any or all bids, to further negotiate with one or more bidders, and, to waive any technicalities and informalities, and to accept the bid deemed to be in the best interest of the County.

This bid package and any subsequent bid addendum are the specifications and contract documents for this project. The County must approve any variance from the required specifications in writing. If there is a conflict between these specifications and any referenced specifications, the higher quality specification shall be applied.

**Related Drawings a part of this bid package**

**End of Bid Package**